# **Particulars**

**About Your Organisation** 

1.1 Member Name
Twincraft Skincare
1.2 Membership Number
4-0071-10-000-00
1.3 Membership Sector
Consumer Goods Manufacturers
1.4 Membership Category
Ordinary
1.5 Country
United States
2.0 Does your company or organisation produce, process, consume or sell any palm oil or any products containing derivatives of palm oil?
Yes
2.1 Please select all description(s) that describe the palm oil-related activities of your company or organisation. Multiple selections are allowed, and not limited to the primary sector of the member's RSPO membership. You will be required to complete the relevant ACOP section based on your selection(s).
I own and operate oil palm estate(s) and/or palm oil mill(s)
I represent a palm oil Independent Smallholder farmer Group
I own and operate independent palm oil mills
I own and operate independent palm kernel crushing plants - Processors and/or Traders
I trade or broker palm oil, palm kernel oil or related products - Processors and/or Traders
I am a refiner of palm oil or palm kernel oil - Processors and/or Traders
I am a processor of intermediate (B2B) palm oil, palm kernel oil or related fractions/derivatives - Processors and/or Traders
I am a B2B distributor or wholesaler of palm oil, palm kernel oil or related products - Processors and/or Traders
I manufacture final consumer (B2C) products containing palm oil, palm kernel oil or related products. This includes products manufactured by 3rd party contractors - Consumer Goods Manufacturers
I retail final consumer (B2C) products containing palm oil, palm kernel oil or related products - Retailers
I operate food retail outlets that use palm oil, palm kernel oil or related products - Retailers
I am a conservation and environmental NGO supporting the sustainable development of the palm oil industry
I am a social and human development NGO supporting the sustainable development of the palm oil industry

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# **Consumer Goods Manufacturers**

1. O	perationa	l Profile
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1.1 Please state your company's main activity within the palm oil supply chain.
Food Good Manufacturer - own brand
Food Good Manufacturer - third-party brand
Home & Personal Care Good Manufacturer - own brand
✓ Home & Personal Care Good Manufacturer - third-party brand
☐ Ingredient Manufacturers
Biofuels
Other
Other
-

### 2. Palm Oil and Certified Sustainable Palm Oil Consumption

Information in Section 2.0 - Palm Oil and Certified Sustainable Palm Oil Consumption - is a mandatory declaration in your ACOP. This includes volume data on palm oil, palm kernel oil and related products consumed, to enable the RSPO to accurately calculate uptake of individual members, sectors and RSPO members as a whole. ACOP reports without reported volume data will be considered as incomplete and will not be accepted. Incomplete ACOP reports may lead to suspension or termination of RSPO membership.

2.1 Please list down all operations and subsidiaries using palm oil, palm kernel oil and related products that are owned and/or managed by the member, including those under Group Membership

Twincraft Inc 2 Tigan Street, Winooski, VT 05404

Twincraft Inc. 36 River Road, Essex Junction, VT 05452

Twincraft Inc. 34 River Road, Essex Junction, VT 05452

2.1.1 In which markets does	vour compan	v sell goods w	ith palm oil and oil	palm products?

North America â°

DL.2.0 In order to facilitate ease of reporting and transparency, RSPO members operating within the palm oil demand supply chain can now choose to report palm oil and palm oil product volumes on:

an aggregate level (as in previous ACOP reporting cycles)

2.2 Total volume of uncertified and certified palm oil, palm kernel oil and related products purchased for use in your company's own-brand and third-party brand products

Description	Tonnes
Total volume of crude palm oil (tonnes)	2880.40
Total volume of crude palm kernel oil (tonnes)	1170.70
Total volume of palm kernel expeller (tonnes)	0.00
Total volume of crude palm oil/palm kernel oil-based derivatives and fractions (tonnes)	0.00
Total	4051.10

2.2.1 Please estimate the percentage of derivatives and fractions (reported in Question CG.2.2) derived from palm oil or from palm kernel oil. The default split for volumes is assumed to be 80% palm oil-based derivatives and 20% palm kernel oil-based derivatives.

Description	Percentage
Palm oil-based derivatives and fractions	0
Palm kernel oil-based derivatives and fractions	0

2.3 Please estimate the regional distribution of your company's uncertified and certified palm oil, palm kernel oil and related products sales (as declared in Question 2.2) in the following countries/regions.

Countries/Regions	Percentage
Europe	0
North America	100
Malaysia	0
Indonesia	0
China	0
India	0
Latin America	0
Africa	0
Rest of World	0

2.4 Volume of RSPO-certified palm oil, palm kernel oil and related products purchased for use in your company's own-brand and third-party brand products in the year:

Description	Crude/Refined Palm Oil (CSPO)	Crude/Refined Palm Kernel Oil (CSPKO)	Palm Kernel Expeller (CSPKE)	Certified Derivatives and Fractions
RSPO Credits from Mill / Crusher	20.00	3.00	0.00	0.00
RSPO Credits from Independent Smallholder	0.00	0.00	0.00	0.00
Mass Balance (MB)	2242.10	940.70	0.00	0.00
Segregated (SG)	382.90	183.70	0.00	0.00
Identity Preserved (IP)	0.57	0.00	0.00	0.00
Total	2645.57	1127.40	0.00	0.00

2.4.1 Please estimate the percentage of RSPO-certified derivatives and fractions (reported in Question CG.2.4) derived from RSPO-certified palm oil or from RSPO-certified palm kernel oil. The default split for volumes is assumed to be 80% palm oil-based derivatives and 20% palm kernel oil-based

Description	Percentage
Certified Palm oil-based derivatives and fractions	0
Certified Palm kernel oil-based derivatives and fractions	0

2.5 According to the volume information you have provided in Question 2.2 and Question 2.4, your company's certified palm oil and palm oil products uptake is:

93.13%

2.5.1 Please provide additional information on your certified palm oil, palm kernel oil and related products uptake. This may include your usage of RSPO Credits to cover gaps in certified uptake, changes due to business environment, variations due to stock positions or efforts to support independent smallholders beyond volume commitments.

We purchase RSPO credits through "Palm Trace" to cover our purchases of non-RSPO soap bases.

 $2.6\ Please\ estimate\ the\ regional\ sales\ volume\ distribution\ of\ your\ company's\ RSPO\ certified\ palm\ oil,\ palm\ kernel\ oil\ and\ related\ products\ (as\ declared\ in\ Question\ 2.4)\ in\ the\ following\ countries/regions:$ 

Countries/Regions	Percentage
Europe	0
North America	100
Malaysia	0
Indonesia	0
China	0
India	0
Latin America	0
Africa	0
Rest of World	0

#### 3. TimeBound Plan

5.1 which year did your company achieve (or expects to achieve) the RSFO supply chain certification:
2010
3.6 Does your company use RSPO-certified sustainable palm oil and palm oil products in products manufactured on behalf of other companies?
Yes
3.6.1 Does your company have a TimeBound Plan to only use RSPO-certified sustainable palm oil and palm oil products in the goods you manufacture on behalf of other companies?
No
2.6.2 Please explain why your company does not have such a TimePound Plan

3.6.3 Please explain why your company does not have such a TimeBound Plan

As stated in past ACOP reports, we do not produce our own brand (s). 100% of our production is a customized product under contract for customers and produced for other companies under their brand name (s). We cannot commit to a time-bound plan because our product formulation is dependent on customers' specifications and requirements. We recommend the adoption of sustainably sourced ingredients.

## 5. Actions for Next Reporting Period

5.1 Please outline activities that your company will take in the coming year to promote the production or consumption of certified sustainable palm oil (CSPO)				
	Participation in RSPO Working Group or Task Forces			
	Support Independent Smallholders (ISH)			
	Contribute to the RSPO Smallholder Trainer Academy			
	Financial contribution to the RSPO Smallholder Support Fund			
	Direct investments in Smallholder Certification projects			
	Involvement/direct investments in Jurisdictional/Landscape approach			
	Direct/collective investments in conservation and restoration initiatives			
	$Financial\ contribution\ to\ support\ members\ with\ Remediation\ and\ Compensation\ (RaCP)\ process,\ direct/collective\ investments\ in\ conservation\ and\ restoration\ initiatives$			
	Allocating FTE to promote the production or consumption of certified sustainable oil palm products			
	Specific policies and action plans by the member to promote CSPO production or consumption in the upstream or downstream supply chain, including target dates or broader policies that include such efforts			
	No activities planned			
$\checkmark$	Others			
Oth	ner			
ma cus	continue to promote the use of RSPO to our customers for the products we nufacture on their behalf. Our CSPO usage has increased greatly over the past years. We will continue to educate our tomers about the availability and value of sustainable alternatives. We are also consolidating many products to shift the ance towards RSPO products.			

### **Shared Responsibility**

The Board of Governors of the Roundtable on Sustainable Palm Oil approved new Shared Responsibility rules on 31 October 2019, requiring all members to share sustainability requirements and obligations. Reporting of Shared Responsibility (SR) requirements will be done through ACOP and MyRSPO. As the process of verification of the reports is in development, the Shared Responsibility section in ACOP may change in future ACOP cycles. Evidence to show compliance to the SR requirements shall be uploaded via your membership profile in MyRSPO. Please login to your MyRSPO account and upload the relevant policies, plans and relevant reports there. If you do not have a policy or your policy does not cover all items, you will be required to provide a Declaration of Support for the relevant policy items in your MyRSPO profile. Additional information on the required policies and plans applicable to all sectors as well as the annual uptake targets for supply chain actors can be found on https://rspo.org/members/shared-responsibility or email the Shared Responsibility team at sharedresponsibility@rspo.org.

Information & Public Availability 1.1 Does your organisation have organisational management documents publicly-available? Yes **Ethical Conduct & Human Rights** 1.2 Does your organisation have a publicly-available Policy covering Ethical Conduct & Human Rights? Yes 1.2.1 Does the policy cover: Ethical conduct for contractors Ethical conduct for recruitment Respect of human rights, including for suppliers and sub-Contractors Legal Compliance 1.3 Does your organisation comply with all applicable legal requirements? Yes 1.4 Does your organisation require its third party contractors to comply with legal requirements, i.e. including a clause on legal compliance in the contracts? Yes Complaints & Grievances 1.5 Does your organisation have a Grievance Mechanism that is accessible to all affected parties? Yes 1.5.1 Is your Grievance mechanism in line with the principles of the RSPO's Complaints System? Yes

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### Land Use & FPIC

Informed Consent (FPIC) in the Palm Oil Supply chain?
No
Smallholders
1.7 Does your organisation support oil palm smallholders (groups)?
No
Labour & Labour Rights
1.8 Does your organisation have a publicly-available policy covering Labour & Labour Rights?
Yes
1.8.1 Does the policy cover:
✓ No discrimination and equal opportunities
Yeav and working conditions at least at legal or industry minimum standards and are sufficient to provide decent living wages (DLW)
✓ Freedom of association and Collective bargaining
✓ Protection of children, as well as the workforce of suppliers and third-party contractors
✓ Prevention of all forms of harassment, including sexual harassment
✓ No forced or trafficked labour
Occupational Health & Safety
1.9 Does your organisation have a publicly-available Policy covering Occupational Health & Safety?
Yes
1.9.1 Does your organisation have a Standard Operating Procedure (SOP) for Occupational Health & Safety?
No

1.6 Does your organisation have a publicly-available policy covering Commitment to respect Free Prior and

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### Waste Management

1.10a Does your organisation have a waste management plan that includes reduction, recycling, reusing and disposal based on the hazardous characteristics?
Yes
1.10a.1 Is this plan implemented?
Yes
Water Management
1.11 Does your organisation have a water management plan to promote efficient use and continued availability of water sources?
No
Energy Use
1.12 Does your organisation have an energy use plan to improve the efficiency of the fossil fuels used and to optimise renewable energy?
No
Climate Change & Greenhouse Gas (GHG)
1.13 Does your organisation have a publicly-available policy covering Climate Change & Greenhouse Gas (GHG) including identification and assessment of GHG emissions and implementation of a plan to reduce or minimise them?
No

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### Claims and labels

 ${\bf 1.15\ Does\ your\ organisation\ promote\ the\ use\ of\ off-product\ RSPO\ claims\ and\ labels?}$ 

No

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# **Challenges and Support**

1.1 What significant obstacles or challenges has your company encountered in the promotion of certified sustainable palm oil (CSPO)? What efforts has your company taken to address these obstacles or challenges?
✓ Awareness of RSPO in the market
Difficulties in the certification process
Certification of smallholders
Competition with non-RSPO members
High costs in achieving or adhering to certification
Human rights issues
✓ Insufficient demand for RSPO-certified palm oil
Low usage of palm oil
Reputation of palm oil in the market
Reputation of RSPO in the market
☐ Supply issues
✓ Traceability issues
No challenges faced
Others
Others  -  1.2 In addition to the actions already reported in this ACOP report, what other ways has your company supported
the vision of the RSPO to transform markets to make sustainable palm oil the norm?
Communication and/or engagement to transform the negative perception of palm oil
Engagement with business partners or consumers on the use of CSPO
Engagement with government agencies
<ul> <li>□ Engagement with peers and clients</li> <li>□ Promotion of CSPO through off product claims</li> </ul>
<ul> <li>✓ Promotion of CSPO outside of RSPO venues such as trade workshops or industry associations</li> </ul>
Promotion of physical CSPO  Promotion of physical CSPO
Providing funding or support for CSPO development efforts
✓ Research & Development support
Stakeholder engagement
No actions taken
Others
Others
1.3 If your company has any other publicly-available reports or information regarding its palm oil-related policies and activities, please provide the links here  No

Challenges & Support Page 1/1