

## Particulars

### About Your Organisation

#### 1.1 Name of your organisation

Guaicaramo S.A.S

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#### 1.2 What is/are the primary activity(ies) or product(s) of your organisation?

- Palm Oil Grower
- Processor and/or Trader
- Consumer Goods Manufacturer
- Retailer
- Bank and/or Investor
- Social and/or Development NGO
- Environmental and/or Conservation NGO
- Affiliate

#### 1.3 Membership number

1-0264-18-000-00

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#### 1.4 Membership category

Oil Palm Growers

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#### 1.5 Membership sector

Ordinary

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## Grower

### 1. Operational Profile

#### 1.1 Please state your main activities as a palm oil grower:

- Oil palm grower without palm oil mill  
 Oil palm grower with palm oil mill  
 Oil palm grower with palm oil mill and palm kernel crushing plant  
 Smallholder Group Manager

### 2. Operations and Certification Progress

*Information in Section 2 - Operations and Certification Progress - is a mandatory declaration in your ACOP. This includes hectare data, to enable the RSPO to accurately calculate certification on a member, sector and total level. ACOP reports without reported hectare data will be considered as incomplete and will not be accepted.*

#### 2.1 Land area controlled and managed associated to palm oil

##### 2.1.1 Please state the total number of palm oil estates, certified and uncertified, controlled or managed by the member

3

##### 2.1.7 Land area controlled and managed associated to palm oil

Description	Hectares
2.1.2 Total land controlled or managed for oil palm cultivation - planted and infrastructure (hectares)	11869.0
2.1.3 Total land controlled or managed for oil palm cultivation - unplanted (hectares)	0.0
2.1.4 Total land designated and managed as HCV areas (hectares)	2453.0
2.1.5 Other conservation land set aside, excluding HCV areas reported in 2.1.4 (hectares)	0.0
2.1.6 Total land under scheme smallholders (hectares)	0.0
Total	14322.0

#### 2.2 Certification progress:

##### 2.2.1 Number of management units certified under RSPO P&C Certification

1

##### 2.2.2 Total certified land under the RSPO P&C Certification, excluding scheme smallholders (hectares)

14322.0

##### 2.2.2.1 Certification progress - land under RSPO P&C Certification, excluding scheme smallholders

100.00%

**2.3 In which countries are your estates located?****2.3.1 Indonesia - Please indicate which province(s)**

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**2.3.2 Malaysia - Please indicate which state(s)**

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**2.3.3 Other - Please indicate which country/countries**

Colombia

**2.4 New plantings and development (excluding replanting)****2.4.1 How much new land was planted by your company during this reporting period (hectares)?**

0.0

**2.5 Supply of Fresh Fruit Bunches (FFB)****2.5.1 Total FFB volume produced by estates managed or controlled by your company (tonnes)**

177680.0

**2.5.1.1 Total certified FFB volume produced by certified estates managed or controlled by your company (tonnes)**

0.0

**2.5.2 In addition to FFB produced by your company's estates, does your supply base include any of the following?**

- Scheme Smallholders
- Independent Smallholders
- Outgrowers
- Other Third-Party Suppliers

**2.5.6 Other Third-party supplier operations that supply your operations:****2.5.6.1 Total FFB volume supplied (tonnes)**51141.0

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**2.5.6.2 Total certified FFB volume supplied (tonnes)**0.0

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**2.6 Fresh Fruit Bunches (FFB) processing and production operations****2.6.1 Number of palm oil mills operated**1

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**2.6.2 Number of palm oil mills certified under RSPO P&C**1

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**2.7 Palm Kernel processing and production operations****2.7.1 Number of palm kernel crushers and/or palm kernel mills operated**1

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**2.7.2 Number of palm kernel crushers and/or palm kernel mills certified under RSPO Supply Chain Certification (SCC)**1

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**3. Palm Oil and Certified Palm Oil Production****3.1 Total Crude Palm Oil produced (tonnes)**

<b>Countries/Regions</b>	<b>Tonnes</b>
Malaysia	0.0
Indonesia	0.0
Latin America	51524.0
Africa	0.0
Rest of the World	0.0
<b>Total</b>	<b>51524.0</b>

**3.3 CSPO sold as RSPO certified**

<b>Description</b>	<b>Tonnes</b>
Identity Preserved (IP)	0.0
Segregated (SG)	0.0
Mass Balance (MB)	0.0
RSPO Credits	0.0
<b>Total</b>	<b>0.0</b>

**3.6 Total CSPO**

<b>Description</b>	<b>Tonnes</b>
3.3 CSPO sold as RSPO-certified	0.0
3.4 CSPO sold under other certification schemes	0.0
3.5 CSPO sold as conventional	0.0
<b>Total</b>	<b>0.0</b>

**3.7 According to the volume information you have provided in this questionnaire, CSPO represents the following percentage of your total CPO production**

0.00%

**3.2 Total Crude Palm Kernel produced (tonnes)**

<b>Countries/Regions</b>	<b>Tonnes</b>
Malaysia	0.0
Indonesia	0.0
Latin America	6168.0
Africa	0.0
Rest of the World	0.0
<b>Total</b>	<b>6168.0</b>

**3.9 CSPK sold as RSPO certified**

<b>Description</b>	<b>Tonnes</b>
Identity Preserved (IP)	0.0
Segregated (SG)	0.0
Mass Balance (MB)	0.0
<b>Total</b>	<b>0.0</b>

**3.12 Total CSPK sold as RSPO-certified (tonnes)**

<b>Description</b>	<b>Tonnes</b>
3.9 CSPK sold as RSPO-certified	0.0
3.10 CSPK sold under other certification schemes	0.0
3.11 CSPK sold as conventional	0.0
<b>Total</b>	<b>0.0</b>

**3.13 According to the volume information you have provided in this questionnaire, CSPK represents the following percentage of your total CPK production**

0.00%

**4. TimeBound Plan**

**4.1 Which year did your company achieve (or plans to achieve) its first RSPO P&C certification?**

2020

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**4.2 Which year did your company achieve (or plans to achieve) 100% RSPO certification for all its estates and mills?**

2020

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**4.2.1 If the previous target year for G.4.2 has not been met, please explain why**

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**4.4 Which year did your company achieve (or plans to achieve) 100% RSPO certification for all FFB, regardless of source?**

2023

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**4.4.1 If the previous target year for G.4.4 has not been met, please explain why**

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## 5. Concession Map

**5.1 The RSPO General Assembly Resolution 6G (2013) calls for all members with Grower operations to submit maps of their concessions through ACOP. Has your company submitted concession maps to the RSPO in previous ACOP cycles?**

No

**5.3 Please upload your company's updated estate location concession map(s) in Shapefile format here.**

Predios\_Guaicaramo\_RSPO.rar

## 6. GHG Footprint

**6.1 What is the average GHG footprint for all certified management units by hectare (tCO<sub>2</sub>e/ha)?**

-663.0

**6.2 What is the average GHG footprint for all certified management units per tonne of crude palm oil (tCO<sub>2</sub>e/tCPO)?**

-122.0

**6.3 What are the key emission sources identified by your company in certified management units?**

- Land use change
- Existing cultivation peatland
- Palm oil mill effluent (POME)
- Fertiliser application
- Others

Others

Combustibles fósiles

**6.4 Does your company have a baseline for GHG reporting?**

Yes

**6.4.1 What is the target baseline?**

-49.0

**6.5 Does your company have an annual GHG emissions reduction/minimising target?**

No



## 7. Support for Oil Palm Smallholders

### 7.1 How is your company supporting Independent Smallholder groups?

- Sourcing of physical FFB
- Financial support
- Operations support
- Training support
- Community development
- Not supporting Independent Smallholder groups
- Others

Others

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## 8. Actions For Next Reporting Period

### 8.1 Outline activities that your company will undertake in the coming year to advance its certification efforts.

Guaicaramo analizará y cerrará las No Conformidades generadas en la auditoría inicial de certificación. Posteriormente, realizará la auditoría interna y externa para mantener vigente la certificación. Se dará continuidad a los planes de formación anual a todos sus colaboradores. Se realizará mantenimiento y/o mejoras a la infraestructura existente. Se realizará seguimiento a los programas ambientales establecidos dentro del Plan de Manejo Ambiental de la Empresa. Se continuará con los proyectos sociales con los diferentes grupos de interés, buscando el bienestar los colaboradores y comunidades del área de influencia. Las áreas de protección identificadas (Incluyendo AVC's) seguirán sido protegidas y se realizará un seguimiento para monitorear su estado.

### 8.2 Outline activities that your company will undertake in the coming year to promote the uptake CSPO along the supply chain.

A través del área de comunicaciones de la empresa, se divulgarán todas las noticias, eventos y demás información relevante, utilizando los canales de socialización más adecuados, para garantizar que todos los colaboradores tengan la información de manera oportuna y veraz. Adicionalmente, con el apoyo de los líderes de proceso, se identificarán necesidades puntuales de capacitación, especialmente los colaboradores que estén involucrados en la trazabilidad y cadena de suministro de los productos certificados. Desde el área de Gestión Integral, se establecerán contactos con las entidades avaladas para capacitar y certificar a los colabores que se requieran, en especial al líder de la cadena de suministro y las áreas involucradas.

## 9. Challenges

### 9.1 What significant obstacles or challenges has your company encountered in the promotion of certified sustainable palm oil (CSPO)? What efforts has your company taken to address these obstacles or challenges?

- Awareness of RSPO in the market
- Difficulties in the certification process
- Certification of smallholders
- Competition with non-RSPO members
- High costs in achieving or adhering to certification
- Human rights issues
- Insufficient demand for RSPO-certified palm oil
- Low usage of palm oil
- Reputation of palm oil in the market
- Reputation of RSPO in the market
- Supply issues
- Traceability issues
- No challenges faced
- Others

Others

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### 9.2 In addition to the actions already reported in this ACOP report, what other ways has your company supported the vision of the RSPO to transform markets to make sustainable palm oil the norm?

- Engagement with business partners or consumers on the use of CSPO
- Engagement with government agencies
- Promotion of CSPO outside of RSPO venues such as trade workshops or industry associations
- Promotion of physical CSPO
- Providing funding or support for CSPO development efforts
- Research & Development support
- Stakeholder engagement
- No actions taken
- Others

Others

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### 9.3 If your company has any other publicly-available reports or information regarding its palm oil-related policies and activities, please provide the links here

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## Processors & Traders

### 1. Operational Profile

1.1 Please state your company's main activity within the palm oil supply chain.

- Refiner of CPO and PKO
- Palm Kernel Crusher
- Trader with Physical Possession
- Trader without Physical Possession
- Integrated Refiner-Trader-Processor
- Food and Non-Food Ingredients Producer
- Power, Energy and Biofuel Processor
- Animal Feed Producer
- Oleochemicals Producer
- Distribution & Logistics
- Other

Other

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### 2. Palm Oil and Certified Sustainable Palm Oil Consumption

*Information in Section 2 - Palm Oil and Certified Sustainable Palm Oil Sourcing is a mandatory declaration in your ACOP. This includes volume data on palm oil and palm oil products consumed, to enable the RSPO to accurately calculate uptake on a member, sector and total level. ACOP reports without reported volume data will be considered incomplete and will not be accepted.*

2.1 Please include details of all operations using palm oil, owned and/or managed by the member and/or all entities that belong to the group.

La almendra es enviada a la zona de palmisteria, donde pasa por unas columnas de secado al vacío. Posteriormente, se envía a las prensas trituradoras para su fragmentación y extracción. una vez se realizada la separación de la parte sólida y líquida, el aceite de palmiste pasa a los filtros para retirar impurezas y nivelar la temperatura. Este productos es conducido por tuberías a los tanques de almacenamiento para su preservación. La parte solida es secada y estabilizada su temperatura para empacarla en lonas para su correcto almacenamiento y despacho.

2.1.1 In which countries does your company sell goods with palm oil and palm oil products?

Colombia

2.2 Total volume of all palm oil and palm oil products sourced in the year:

Description	Tonnes
Crude palm oil, including derivatives refined from CPO (tonnes)	0.0
Crude palm kernel oil, including derivatives refined from CPKO (tonnes)	0.0
Crude palm kernel expeller (tonnes)	2312.0
Total	2312.0

**2.3 Volume of RSPO-certified palm oil and oil palm products sourced in the year (tonnes):**

<b>Description</b>	<b>Crude Palm Oil (CPO) and CSPO Derivatives</b>	<b>Crude Palm Kernel Oil (CSPKO) and CSPKO Derivatives</b>	<b>Palm Kernel Expeller (CSPKE)</b>
RSPO Credits from Mill / Crusher	0.0	0.0	0.0
RSPO Credits from Independent Smallholder	0.0	0.0	0.0
Mass Balance (MB)	0.0	0.0	0.0
Segregated (SG)	0.0	0.0	0.0
Identity Preserved (IP)	0.0	0.0	0.0
Total	0.0	0.0	0.0

**2.4 According to the volume information you have provided in Question PT.2.2 and Question PT.2.3, your company's certified palm oil and palm oil products uptake is:**

0.00%

### 3. TimeBound Plan

**3.1 Which year did your company achieve/obtain (or expects to achieve/obtain) the RSPO supply chain certification or RSPO trader/distributor licence?**

2020

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**3.2 Which year did your company start (or expect to start) to source any RSPO-certified palm oil and oil palm products?**

2020

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**3.2.1 If the previous target year for PT.3.2 has not been met, please explain why.**

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**3.3 Which year did your company achieve (or expects to achieve) 100% RSPO certification of all palm product processing facilities.**

2020

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**3.3.1 If the previous target year for PT.3.3 has not been met, please explain why.**

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**3.4 Which year did your company begin (or expects to begin) sourcing only 100% RSPO-certified palm oil and oil palm products.**

2023

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**3.5 If the TimeBound Plan commitments declared above do not cover all countries in which the member sells goods with palm oil or palm oil products, please explain why**

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**3.6 How does your company proactively promote RSPO and RSPO-certified sustainable palm oil and oil palm products to your customers?**

Se realizará una divulgación a través de los canales de comunicación de Guaicaramo, dando a conocer los productos certificados bajo el estándar RSPO que se elaboran y se comercializan. Así mismo, en los procesos de negociación se promoverá las ventas de los productos certificados.

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#### 4. Actions For Next Reporting Period

**4.1 Please outline activities that your company will take in the coming year to promote the production or consumption of certified sustainable palm oil (CSPO)**

Se realizará divulgación de los productos certificados en los diferentes canales de comunicación con los que cuenta la empresa. En las diferentes actividades sociales y empresariales en las que participe la empresa, se darán a conocer los productos certificados, a través de medios audiovisuales y presentando muestras de los productos.

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## 5. Shared Responsibility

*The Board of Governors of the Roundtable on Sustainable Palm Oil (RSPO) approved new Shared Responsibility rules on 31 October 2019, requiring all members to share sustainability requirements and obligations. Reporting of Shared Responsibility indicators will be done through several channels, including ACOP. As the implementation of Shared Responsibility reporting is still on-going and in development, the Shared Responsibility section in ACOP is not yet final and may change in future ACOP cycles. For more information on Shared Responsibility, please go to <https://rspo.org/news-and-events/news/what-are-the-new-shared-responsibility-rules> or email the ACOP team at [acop@rspo.org](mailto:acop@rspo.org)*

### Labour & Labour Rights

#### 5.1 Does your company have a publicly-available policy covering Labour & Labour Rights?

Yes

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##### 5.1.1 Does the policy cover:

- No discrimination
- Wage and working conditions
- Freedom of association
- No child labour
- No harassment
- No forced or trafficked labour

#### 5.1.2 Has your company previously uploaded or linked its Labour & Labour Rights policy in previous ACOP reporting cycles?

No

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### Ethical Conduct & Human Rights

#### 5.2 Does your company have a publicly-available Policy covering Ethical Conduct & Human Rights?

Yes

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##### 5.2.1 Does the policy cover:

- Recruitment
- Contractors
- Sub-Contractors & Third-Party Contractors

#### 5.2.2 Has your company previously uploaded or linked its Ethical Conduct & Human Rights policy in previous ACOP reporting cycles?

No

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### Land Use

#### 5.3 Does your company have a publicly-available Policy covering Land Use?

No

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**Occupational Health & Safety****5.4 Does your company have a publicly-available Policy covering Occupational Health & Safety?**

Yes

**5.4.1 Has your company previously uploaded or linked its Occupational Health & Safety policy in previous ACOP reporting cycles?**

No

**Climate Change & Greenhouse Gas (GHG)****5.5 Does your company have a publicly-available policy covering Climate Change & Greenhouse Gas (GHG)?**

Yes

**5.5.1 Does the policy cover:**

- Identification and assessment of GHG
- Public reporting of GHG footprint
- Monitored implementation plan to reduce or minimise GHG emissions

**5.5.2 Has your company previously uploaded or linked its Climate Change & Greenhouse Gas policy or report in previous ACOP reporting cycles?**

No

**Complaints & Grievances****5.6 Does your company have a Complaints & Grievances Mechanism?**

Yes

**5.6.1 Is your Complaints & Grievances mechanism in line with the RSPO's grievance mechanism? For details of the RSPO's grievance mechanism, please go to <https://askrspo.force.com/Complaint/s/>**

No

**Smallholders****5.7 Does your company support oil palm independent smallholder groups?**

Yes

**5.7.1 Does this support cover:**

- Fair and transparent dealings with Smallholders
- Improved Smallholder livelihoods

**5.7.2 How is your company supporting them?**

A través de asesoría y acompañamiento técnico, suministro de algunos insumos a bajos costos y con facilidades de pago. Se brindan actividades de formación.

## 6. Challenges

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- Low usage of palm oil
- Reputation of palm oil in the market
- Reputation of RSPO in the market
- Supply issues
- Traceability issues
- No challenges faced
- Others

Others

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### 6.2 In addition to the actions already reported in this ACOP report, what other ways has your company supported the vision of the RSPO to transform markets to make sustainable palm oil the norm?

- Engagement with business partners or consumers on the use of CSPO
- Engagement with government agencies
- Promotion of CSPO outside of RSPO venues such as trade workshops or industry associations
- Promotion of physical CSPO
- Providing funding or support for CSPO development efforts
- Research & Development support
- Stakeholder engagement
- No actions taken
- Others

Others

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### 6.3 If your company has any other publicly-available reports or information regarding its palm oil-related policies and activities, please provide the links here

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